



Below is a list of items needed in evaluating your present financial and credit situation. Please bring in as many of these items as possible. If you cannot locate a specific item, let us know and we will try another way to locate the material. Please remember that when we evaluate your situation, we only have the information that is provided by you.

### **ITEMS NEEDED**

**(Please bring only the items that relate to your situation)**

- The most recent two years of tax returns and your W2's
- Current pay stubs – they must show year to date earnings
- If currently receiving child support – a current Friend of the Court letter or paystub showing amount of support currently receiving
- Disability Verification(s)
- List of debts – including name, address, account number(s), balances, and payment amounts
- Employers name, address, and phone number(s) for the last two years
- Most recent three months of bank statements, and copy of any passbook savings
- Letter explaining derogatory and/or negative credit
- Explanation of any gaps in employment
- Bankruptcy Discharge paperwork, and written explanation
- Credit report – if not more than 90 days old
- Other – information that you feel is relevant to your financial/credit situation
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If you cannot locate the above needed items, please don't let that stop you from submitting our application. If you have any questions about the above items, please give us a call.

